



Parents of King's Bangkok Committee (PoK) Guidelines

1 Ethos

We wish to work closely with our parents as part of our commitment to providing outstanding learning communities for the whole school. By working together we will achieve our goal of becoming one of the best schools in Asia.

Members of the PoK can be parents, teachers and governors. These people are usually seen in and around the school, supporting school activities and organising their own events and activities. Joining the PoK Committee is a great way to engage with the school directly, get to know other parents, and have fun. The PoK Committee is often looking for new recruits to join the committee or volunteers to help out. The PoK representatives are key points of contact, fielding enquiries from both parents and teachers; they are always willing to be a friendly face and offer assistance and advice to parents, especially newcomers.

2 Remit

The PoK committee is designed to give feedback to the school, to choose charities, to help us make links with the communities around us, to help the school to organise school events, parent social events and to help with trips throughout the year.

3 Membership

Chaired: Headmaster

The SLT attend as well as a class teacher (invited on rotation) and the representatives from the parent body, members of the executive committee are also invited to attend.

Before the start of the term 2, we will email all parents to invite them to nominate themselves for the PoK committee. Applications will be reviewed and not every application can be accepted. As a minimum, we will need a representative from every key stage, but we may have more than this to begin with. There will be an initial meeting from Term 2 and then regular meetings throughout the year.

4 Agenda

The PoK committee meets regularly and the dates are agreed at the first meeting of the year.

Each meeting will have a standard agenda:

1. Feedback from the previous meeting
2. Upcoming events and planning
3. Points parents wish to be clarification/general feedback
4. Next meeting date
5. AOB



5 Events

Throughout the year we ask the parents to work with us to help produce special events which unite us as a learning community. This will be done in sub-groups with a designated lead. All members of the committee would be expected to help organise at least one event over the course of the year.

The draft programme for events for 2020/21:

- Wai Kru
- Celebration of King's Birthday
- Loy Krathong celebration
- Father's Day
- Chinese New Year
- Songkran
- Other school events throughout the year

6 Trips

We may ask parents to accompany us on trips or to help us organise them if they have links with a specific place of interest. Parents may suggest trips suitable for specific year groups through the PoK committee.

7 Parent social events

We wish to plan several events throughout the year to unite the parents. We hope to hold a welcome drinks event in the first term and at least one event every term.

All policies are reviewed regularly and are subject to change.